



OFFICIAL USE ONLY

Receipt No.

Serial No.....

E-SMART COLLEGE

APPLICATION FOR ADMISSION INTO – CERTIFICATE AND DIPLOMA KASNEB PROGRAMMES

- i. This form should be completed in **BLOCK LETTERS** and returned to the **Admissions Office, Esmart College Mumias P.O. Box 195-50102 MUMIAS**
- ii. Attach copies of your academic and professional certificates, transcripts and where applicable, your current appointment letter.
- iii. Attach copies of your national identity card, passport or birth certificate.
- iv. Duly completed forms must be returned with a payment of a non refundable application fee of **Kshs. 1,000** for Diploma (including CPA) programmes and **Ksh. 500** for the Certificate programmes. Payments should be deposited into any of the following account: Family Bank Ltd, Mumias Branch (**081000007624**). The Original pay in slip, bankers cheque or money order **MUST** be attached to the application form.

SCHOOL OF

I. PERSONAL DATA

1. APPLICANT'S NAME:
(Surname Middle Name First Name)

2. CONTACT (POSTAL ADDRESS) POSTAL CODE.....
TELEPHONE E- MAIL.....

3. DATE OF BIRTH GENDER: MALE FEMALE

4. NATIONALITY NATIONAL ID. / PASSPORT NO..... COUNTY.....

5. MARITAL STATUS : (Tick as appropriate) SINGLE MARRIED

II. DIPLOMA/CERTIFICATE/KASNEB APPLIED FOR
(E.g. Business Management, Social work, CPA, ATC etc)

III. IF KASNEB; ATC, CPA, CPS, CSIA..... PART.....SECTION.....

IV. ACADEMIC YEAR..... INTAKE
(e. g. 2014/2015) e.g. January, April, May, August

V. MODE OF STUDY : (Tick as appropriate)

Full time Part-time Evening Weekend Holiday

VI. RECORDS OF SECONDARY EDUCATION (Attach copies of Result slips and Certificates)

SCHOOL	FROM(YEAR)	TO (YEAR)	CERTIFICATE	OBTAINED

VII. POST SECONDARY EDUCATION (Attach Copies of Results Slips and Certificates)

INSTITUTION/POLY/UNIVERSITY	FROM(YEAR)	TO (YEAR)	AREA OF STUDY	QUALIFICATIONS

VIII. WORK/PROFESSIONALISM

JOB TITLE	EMPLOYER	FROM	TO

IX. FINANCES

Please indicate how you intend to finance your study (Tick as appropriate)

Private finance source Other financial sources

X. AWARENESS

How did you learn about Esmart College? Please tick appropriately.

Newspaper Former/ Current student Radio Television
 Employee of the College
 College Website Others (Please Specify)

XI EXEMPTIONS (To be filled by applicants who wish to be considered for Exemptions)

Please specify the qualifications which the exemptions will be based;

Certificate Professional Qualifications e.g. CPA

Other (Please specify).....

I certify that the information given in this form is correct to the best of my knowledge.

Signature of Applicant Date

FOR OFFICIAL USE	
a) Head of School	
Admission recommended	Admission not Recommended.....
Programme	
To begin in Year Semester	
Comments.....	
.....	
Heads Name Signature Date.....	
b) Head-Academic Affairs	
Admission Approved	Admission not Approved
Comments.....	
Signature Date.....	